



# COMMUNICATION MEMO

*Algoma University Pandemic Task Force*

2020-11-13

**MEMO: Active Screening and Tracing**

**TO:** Faculty, Staff & Students, Brampton and Sault Ste. Marie Campuses

**CC:** Algoma University OSSTF & OPSEU, AUSU & SASA

**FR:** Brianne Pringle, Director of Pandemic Planning/COVID-19

As we continue to navigate through these unprecedented times, Algoma University is consistently taking proactive steps to ensure the safety and wellbeing of our university community across all three of our campus locations. Due to the ever-evolving nature of the COVID-19 pandemic, we may be required to update existing policies or practices and/or create new policies or procedures as the situation evolves. We appreciate your patience with us as we work through this together.

The Government of Ontario has stated that employers must continue to assess their workplaces to determine what they need to do in order to protect the health and safety of their workers/staff/students. This includes all businesses having screening protocols in place, and that workplaces/facilities should implement this daily screening for any individuals or essential visitors entering any environment.

At this time, we have been requiring employees, students and visitors to self screen before entering campus property. In the near future, we will be changing this to an **active screening** process, per government direction.

We have partnered with a local Sault Ste. Marie company, [SaniTrakr](#), to help us implement these procedures. Through the implementation of active screening, we are reinforcing our existing safety protocols, and ensuring that we have measures in place to properly track individuals on campus and those who are not feeling well.

**This new screening tool will be in place for November 30, 2020.**

**What does this mean to me?**

Employees and students will be required to use the new **Active Screening Tool** and swipe their access card upon arrival to the main building in Sault Ste. Marie starting on **November 30th**. All employees, students and the public will be required to check-in upon arrival on campus. The mandatory check-in point will be located at the security desk in the lobby of the Main Building. Access to the main building will only be through Z and U doors.

The Convergence Centre (CC) building will be **closed** to the public for the remainder of the calendar year and will only be accessible to those with permission via swipe card. In the new year, the CC building will follow the same protocols as the Main Building.

Brampton employees/students will access the building as normal via swipe card and be required to use the Active Screening Tool.

**On November 30, Sault Ste. Marie campus hours will also be adjusted:**

Monday - Thursday: 8:00am - 10:00pm

Friday: 8:00am - 8:00pm

Saturday - Sunday: 1:00pm - 9:00pm

**Please stay tuned for future communications and next steps on this important project.**

We thank you for your continued adherence to these measures. Our collective efforts are making a difference.

**RETURN TO CAMPUS TRAINING**

Prior to access being granted to return to campus, all **employees** must participate in Return to Campus (RTC) Training. To sign up for a training session, please contact [brianne.pringle@algonau.ca](mailto:brianne.pringle@algonau.ca).

**COVID-19 RELATED UPDATES**

For ongoing updates, please visit the [www.algonau.ca](http://www.algonau.ca) website dedicated [COVID-19 page](#).

**Thunderbirds protecting Thunderbirds, Thunderbirds protecting Community.**