



Position title: Remedial Action Plan Survey Coordinator
Position type: Full-time contract (17 weeks, pending funding approval)
Pay rate: \$21/hr

Algoma University is seeking to hire a motivated and dynamic individual to support the RAP Coordinator and assist with a community fish consumption survey that will support actions relating to the St. Marys River Area of Concern (AOC).

Specific tasks will include (but are not limited to):

- Liaise with community groups and resource professionals to assist in the development of a community fish consumption survey for the St. Marys River AOC.
- Support the RAP Coordinator in developing communication materials regarding the community fish consumption survey.
- Implement and coordinate the logistics for survey delivery.
- Retrieve and enter data from the survey questionnaire.
- Conduct virtual presentations to various community organizations and stakeholders regarding the fish consumption survey.
- Other job-related duties as assigned

Qualifications

- High personal motivation, self-management, and detail-orientation; ability to take responsibility in meeting deadlines and making progress without direct supervision.
- A demonstrated ability to interpret scientific data and to convey complex ideas in a clear effective manner.
- Excellent written and oral communication skills.
- Ability to develop and maintain positive relationships with community organizations and stakeholders.
- Ability to make decisions, exercise good judgment, discretion and initiative in dealing with survey information and/or in responding to enquiries.

Applications for the position, consisting of a brief cover letter and resume, should be sent electronically, by **5pm on Tuesday October 13th** to:

Lisa Derickx
St. Marys River Remedial Action Plan Coordinator
Algoma University
Email: lisa.derickx@algonau.ca

Please include “RAP Survey Coordinator” as the subject line. Only those applicants selected for an interview will be contacted.