



Position title: Remedial Action Plan Outreach Assistant

Position type: Full-time contract (15 weeks, pending funding approval)

Pay rate: \$21/hr

Algoma University is seeking to hire a motivated and dynamic individual to support the RAP Coordinator and assist with community outreach initiatives related to the St. Marys River Area of Concern (AOC).

Specific tasks will include (but are not limited to):

- Liaise with community groups and resource professionals to assist in the development of community outreach initiatives for the St. Marys River AOC.
- Conduct virtual presentations to various community organizations.
- Host a series of virtual meetings and/or events.
- Seek out opportunities to deliver virtual workshops to local youth day camps and groups.
- Other job-related duties as assigned

Qualifications

- High personal motivation, self-management, and detail-orientation; ability to take responsibility in meeting deadlines and making progress without direct supervision
- A demonstrated ability to interpret scientific data and to convey complex ideas in a clear effective manner
- Excellent written and oral communication skills
- Ability to develop and maintain positive relationships with stakeholders
- Previous outreach experience considered an asset

Applications for the position, consisting of a brief cover letter and resume, should be sent electronically, by **5pm on Tuesday October 13th** to:

Lisa Derickx
St. Marys River Remedial Action Plan Coordinator
Algoma University
Email: lisa.derickx@algonau.ca

Please include "RAP Outreach Assistant" as the subject line. Only those applicants selected for an interview will be contacted.