

**MINUTES OF SENATE
ALGOMA UNIVERSITY
Tenth Regular Meeting of 2012-2013
May 3, 2013**

Humanities Division

L. Burnett, M. DiSanto (Speaker), D. Innes, W. Johnston, T. O’Flanagan, A. Ridout, H. Webkamigad
(regrets: R. Isard, A. Pinheiro, C. Ross, R. Rutherfordale; absent: W. Newbigging; on leave: A. Bondar, N. Boyle)

Social Sciences

G. Broad, R. Cameron, J. Clarke, N. Cruickshank, K. DeLuca, D. Galotta, S. Gruner, J. Hermida, D. Jackson, P. Matthews, N. Shaw, L. Turner, D. Woodman
(regrets: K. Kadiyala, A. Vaillancourt)

Sciences

P. Antunes, L. Bloomfield, D. Brodbeck, P. Dupuis, J. Foote, M. Garcia-Ruiz, I. Molina, W. Osei, C. Reed-Elder, S. Xu
(regrets: E. James, I. Imre, G. Townsend, C. Zhang; absent: Y. Feng)

Other Members

A. Fabiano, K. Hernden, S. Kitts, D. Marasco (Secretary), R. Myers, A. Perlini, J. Reid, D. Schantz,
(absent: E. Benton-Benai, K. Drew, R. Linklater, H. Mclure, A. Oluwatosin, H. Sadowsky, R. Totime, L. Williams)

Guests

M. Atkin, S. Crowell, H. Hornstein, H. Luitel, J. Mahar, N. Muskaluk, M. Rossetto, J. Syrette,

Speaker called the meeting of Senate to order at 1:03 pm.

Nicole Muskaluk, Financial Aid Officer answered questions that Senate members had regarding OSAP eligibility.
(13.05.05.01)

13.05.01 APPROVAL OF THE AGENDA

Moved (Brodbeck/Shaw): that the agenda for the May 2013 meeting of Senate be approved.

Motion carried.

13.05.02 APPROVAL OF THE MINUTES from the meeting of April 5, 2013

Moved (Brodbeck/Galotta): that Senate approve the minutes from the meeting of April 5, 2013.

Motion carried.

13.05.03 BUSINESS ARISING (for action or information)
13.05.03.01 Senate Executive – Speaker, Deputy Speaker

The Speaker asked for nominations for Speaker and Deputy Speaker of Senate; Drs. Imre and Johnston were nominated respectively – Johnston indicated he would be on sabbatical and declined the nomination.

Moved (Foote/Brodbeck): that Senate approve Dr. Istvan Imre as Speaker of Senate for the 2013-14 senate year.

Motion carried.

13.05.03.02 Senate Executive – Senate Membership

Moved (Burnett/Marasco): that Senate approve the Senate membership for the 2013-14 senate year as submitted.

DiSanto asked that his name be removed as he would be on sabbatical and not attending.

Motion carried.

13.05.03.03 Senate Executive – Senate committee membership

Moved (Bloomfield/Foote): that Senate approve the Senate Committee membership for the 2013-14 senate year as submitted.

The Speaker informed Senate that nominations for Senate Board representative, Senate/Board Liaison, and Deputy Speaker of Senate will be received by the Speaker and Secretary of Senate until Friday, May 24, 2013.

Broad added that the Social Sciences committee representatives will be forwarded to the Secretary of Senate for the June meeting of Senate.

Bloomfield stated she would be sending updates to the Animal care committee.

Motion carried.

13.05.03.04 Senate Executive – Ad-hoc committee (AU Senate By-laws)

Moved (Broad/Burnett): that Senate approve of an Ad-hoc committee to review the Senate By-laws.

Foote asked for clarification.

Speaker stated that two meetings ago there was a request for an Ad-hoc committee to be constituted to review senate bylaws with representation from each of the three divisions, a member-at-large (not a FT faculty member) and an administrative officer.

Motion carried.

13.05.04 DECISIONS ITEMS (for action)
13.05.04.01 Curriculum Committee

Moved (Galotta/Matthews): that Senate approve the following course revisions as submitted by the Department of Business and Economics:

From:

ADMN 1126 Understanding and Using Financial Information

The main objective of this course is to provide students with an understanding of “the big picture” of the role of financial information in society and in their own lives. Another objective is to increase students’ awareness of ethical and public policy issues. The course begins with an overview of the uses of financial information in decision-making from the perspectives of managers, owners and creditors, the government’s and other users, and then proceeds to examine in more detail issues involving income, cash flows, and economic resources from either management or owners and creditors point of view. The focus of this course is “learning to learn” based on an interactive teaching/learning environment with group/team effort as well as individual effort. Topics are covered in “real world” contexts with examples from a wide variety of organizations including government, international, not-for-profit, manufacturing, and service organizations. In this course students will have ample opportunity to develop their analytical and problem-solving skills as well as their communication skills. Students may not retain credit for both ADMN 1126 and ADMN 1106. (LEC/TUT 3) (3 cr)

To:

ADMN 1126 Introductory Financial Accounting I

The main objective of this course is to provide students with a solid foundation in financial accounting principles and concepts and to develop a thorough understanding of how financial information is collected, summarized, reported and utilized in a range of business contexts. Students will develop an appreciation of how financial information can be used for internal and external reporting, decision making and for planning and control purposes. Topics will include analyzing and recording transactions and adjusting and closing accounts, preparing financial statements, accounting for cash, inventory and merchandising activities, receivables, and capital assets. Accounting in a corporate context will be introduced as well as the analysis of financial statements and cash flows. Students may not retain credit for both ADMN 1126 and ADMN 1106. (LEC 3/TUT 1) (3 cr)

From:

ADMN 1127 Principles of Accounting

This course covers the following topics: partnership accounting, shareholders’ equity accounts, accounting for short-term and long-term liabilities, segment reporting, accounting for manufacturing concerns, budgets and standards, transfer pricing, introduction to financial statement analysis, statement of changes in financial position and introduction to deferred taxes. Students may not retain credit for both ADMN 1127 and 1107. Prerequisite: 1126. (LEC 3, TUT 1) (3 cr)

To:

ADMN 1127 Introductory Financial Accounting II

This course builds on the foundational concepts of ADMN 1126 and positions students for further study of accounting at the university level. Topics covered will include partnership accounting, shareholders’ equity accounts and corporate reporting, accounting for short-term and long-term liabilities, accounting for manufacturing concerns, budgets and standards, financial statement analysis, reporting and analyzing cash flows, and introduction to deferred taxes. Students may not retain credit for both ADMN 1127 and 1107. Prerequisite: ADMN 1126. (LEC 3, TUT 1) (3 cr)

From:

ADMN 3116 Financial Management I

A basic theoretical framework for decision-making in financial management. Emphasis in this course is on financial planning, control, working capital management, short and intermediate term financing. Prerequisites: ADMN 1126 or 1127. Students may not retain credit for both ADMN 3116 and COMM 2201. (LEC 3) (3 cr)

To:

ADMN 3116 Finance I

The course provides students with an overview of financial management and of financial markets, institutions, and securities. Emphasis is placed on financial statement analysis, the core concept of time value of money, and financial planning and forecasting. Working capital management concepts are also introduced. Prerequisite: ADMN 1126. (LEC 3) (3 cr)

From:

ADMN 3117 Financial Management II

This course covers the mathematics of capital. Budgeting analysis, the capital structure of the firm, cost of capital, long term financing, valuation of the firm and business failure. Prerequisites: ADMN 3116 or permission of the instructor (LEC 3) (3 cr)

To:

ADMN 3117 Finance II

Student will develop an understanding of the theory of finance and its application to the evaluation of investment, financing, and ongoing financial management issues faced by organizations. The course will cover topics such as risk and return, security valuation, cost of capital and the capital structure of the firm, long term financing and dividend policy. Working capital management is addressed in greater detail. Prerequisite: ADMN 3116. (LEC 3) (3 cr)

From:

ADMN 4836 Advanced Accounting Topics I

The major topics in this course will be business combinations, long-term inter-corporate investments and the preparation of consolidated financial statements. Attention will also be given to accounting for income taxes and to the translation of foreign currency transactions; and foreign currency financial statements. Prerequisite: ADMN 2106/2107 with a minimum grade of 60%. (LEC/SEM 3) (3 cr)

To:

ADMN 4836 Advanced Financial Accounting I

As an advanced accounting course, this course will concentrate on the accounting theory and issues related to investments in equity securities, business combinations, long term inter-corporate investments and the preparation of consolidated financial statements. Upon completion of this course the student should have a thorough knowledge of the above noted topics, as well as a conceptual grasp of how national and international accounting standards are developed. Prerequisite: ADMN 2106 E/ 2107 E. (LEC/SEM 3) (3 cr)

From:

ADMN 4837 Advanced Accounting Topics II

The major topic in this course will be a consideration of alternatives to the historical cost model of income measurement. Current value models will be considered as will the possibility of adjusting the historical cost model for changes in the general purchasing power of money. Other topics will include earnings per share, statement of changes in financial position, accounting changes and accounting for partnerships. Prerequisite: ADMN 2106/2107 with a minimum grade of 60%. (LEC/SEM 3) (3 cr)

To:

ADMN 4837 Advanced Financial Accounting II

As an advanced accounting course, this course will concentrate on the accounting theory and problems related to the financial reporting of segments, foreign subsidiaries, foreign currency transactions, public sector entities, not-for-profit organizations and governments, revaluation of assets, bankruptcy and receivership and partnerships. Prerequisite: ADMN 2106/2107. (LEC/SEM 3) (3 cr).

From:

ADMN 4866 Advanced Cost Accounting Topics I

This course is designed to integrate quantitative techniques, such as linear programming, regression analysis, probability theory, decision tree, etc. with selected cost and management accounting topics, such as cost-volume-profit analysis, capital budgeting, variance analysis, etc. This course is aimed at decision-making under conditions of uncertainty and emphasizes the use of quantitative analysis extensively. Prerequisite: ADMN 3106/3107 and STAT 2606/ADMN 2607 (LEC/CST 3) (3 cr)

To:

ADMN 4866 Advanced Cost Accounting Topics

This course is designed to integrate various management topics with cost accounting, (including management control systems, strategy, behavior, responsibility centres, transfer pricing, and budgets), and analysis put these topics into application through cases and a term project. Prerequisites: ADMN 3106E/3107E and STAT 2606E/2607E. (LEC/CST 3) (3 cr)

From:

ADMN 1206 Business Communications and Qualitative Decision-Making

To:

ADMN 1206 Business Communications and Academic Research Methods

Moved (Galotta/Marasco): that Senate approve the following revisions to the Human Resource Management and Marketing minors as submitted by the Department of Business and Economics:

Change from:

Minor in Human Resources Management

24 credits comprised of the following courses:

ADMN 3136* Organizational Behaviour
ADMN 3137* Management of Human Resources
ADMN 2906 Occupational Health & Safety Management
ADMN 2916 Compensation
ADMN 2926 Training & Development
ADMN 3206 Human Resource Planning
ADMN 3216 Recruitment & Selection
ADMN 4976 Industrial & Labour Relations in Canada

*** Plus 6 additional upper year ADMN credits for B.B.A. students as ADMN 3136/3137 cannot be applied toward both the B.B.A. and the Minor in Human Resources Management**

Minor in Marketing

ADMN 3126* Marketing Concepts
ADMN 3127* Services Marketing

***18 upper year marketing courses selected from:**

ADMN2607 Business Statistics II
ADMN 4336 Marketing Communications
ADMN 4346 Marketing for Non-profit Organizations
ADMN 4367 Advanced Marketing Planning
ADMN 4376 International Marketing
ADMN 4896 Current Topics I (only marketing specific topics apply)
ADMN 4897 Current Topics II (only marketing specific topics apply)
ADMN 4936 Marketing Research I
ADMN 4937 Marketing on the Internet
ADMN 4946 Consumer Behaviour
ADMN 4947 Advertising Theory & Practice
ADMN 4957 Marketing Research II
ADMN 4995 Research Project

*** Plus 6 additional upper year ADMN credits for BBA students as ADMN 3126/3127 cannot be applied toward both the BBA and the Minor in Marketing**

Change to:

Note: the change is highlighted in bold directly below the list of Marketing courses

Minor in Human Resources Management

24 credits comprised of the following courses:

ADMN 3136* Organizational Behaviour
ADMN 3137* Management of Human Resources

ADMN 2906 *Occupational Health & Safety Management*
ADMN 2916 *Compensation*
ADMN 2926 *Training & Development*
ADMN 3206 *Human Resource Planning*
ADMN 3216 *Recruitment & Selection*
ADMN 4976 *Industrial & Labour Relations in Canada*

** Plus 6 additional upper year ADMN credits for B.B.A. students as ADMN 3136/3137 cannot be applied toward both the B.B.A. and the Minor in Human Resources Management*

Minor in Marketing

ADMN 3126* *Marketing Concepts*
ADMN 3127* *Services Marketing*

**18 upper year marketing courses selected from:*

ADMN2607 *Business Statistics II*
ADMN 4336 *Marketing Communications*
ADMN 4346 *Marketing for Non-profit Organizations*
ADMN 4367 *Advanced Marketing Planning*
ADMN 4376 *International Marketing*
ADMN 4896 *Current Topics I (only marketing specific topics apply)*
ADMN 4897 *Current Topics II (only marketing specific topics apply)*
ADMN 4936 *Marketing Research I*
ADMN 4937 *Marketing on the Internet*
ADMN 4946 *Consumer Behaviour*
ADMN 4947 *Advertising Theory & Practice*
ADMN 4957 *Marketing Research II*
ADMN 4995 *Research Project*

** Plus 6 additional upper year ADMN credits for BBA students as ADMN 3126/3127 cannot be applied toward both the BBA and the Minor in Marketing*

Note: B.B.A. students who wish to obtain a Minor in Human Resource Management and a Minor in Marketing will require 42 upper year elective credits comprised of at least 18 Human Resource Management elective credits and 18 Marketing elective credits.

Motion carried.

Moved (Broad/ Perlini): that Senate approve the following course addition as submitted by the Department of Community Development and Social Work to be delivered off-site (Chippewas of the Thames First Nation) during the 2013SP term:

- *SWRK 3406 Concepts of Wellness in First Nations' Communities: Historical Exploration*

Motion carried.

Moved (Perlini/ Xu): that Senate approve the following course addition as submitted by the Department of Computer Science and Mathematics as an 8-week course (13SF):

- *COSC 1047 Introduction to Computer Science I*

Shaw asked for explanation of the course addition.

Perlini stated there are a number of international students who are required to complete COSC 1047 and that the course delivered in accelerated format was too compressed.

Motion carried.

Moved (Deluca/Johnston): that Senate approve the following new course as submitted by the Department of History and Philosophy:

HIST 3796 Introduction to English Legal History

This course will examine the development of English law, with an emphasis on the centralisation of legal authority and the relationship between the common law and other legal systems in England. Research methods and sources will also be discussed. Students may not retain credit for both HIST 3796 and JURI 3796. Prerequisite: upper year standing in a degree program. (3 cr) (lec)

Motion carried.

Moved (Deluca/ Hermida): that Senate approve the following new course as submitted by the Department of Law and Politics:

JURI 3796 Introduction to English Legal History

This course will examine the development of English law, with an emphasis on the centralisation of legal authority and the relationship between the common law and other legal systems in England. Research methods and sources will also be discussed. Students may not retain credit for both JURI 3796 and HIST 3796. Prerequisite: upper year standing in a degree program. (3 cr) (lec)

Motion carried.

Moved (Innes/Webkamigad): that Senate approve the following course addition as submitted by the Department of Music (13FW):

- *MUSC 2115 Materials of Music II*

Motion carried.

13.05.04.02 Academic Regulations and Petitions – notice of motion

The Registrar indicated there were revisions to the terms of reference identified by the committee, therefore, a notice of motion was in order.

13.05.04.03 Scholarship Committee – notice of motion/policy revisions

Moved (Broad / Reed-Elder): that Senate waive the notice of motion and that the motion be heard at the current meeting.

Motion carried.

Moved (Broad/Marasco): that Senate approve the following changes to the terms of reference of the Scholarship Committee as follows:

From:

- a) *To consider and recommend on policy matters relating to scholarships, bursaries, prizes and medals awarded by the University;*
- b) *To recommend the terms and conditions under which all scholarships, bursaries, prizes and medals are awarded;*
- c) *To review proposals for all new awards and recommend on their acceptance;*
- d) *To consider candidates/applicants and select/recommend individuals for awards; and,*
- e) *To consider such other related matters as may from time to time be referred to the Committee.*

To:

- a) *To consider and recommend on policy matters relating to scholarships, bursaries, prizes and medals awarded by the University;*
- b) *To recommend the terms and conditions under which all scholarships, bursaries, prizes and medals are awarded, excluding awards given by academic departments;*
- c) *To identify and recommend areas of need for the development of new awards;*
- d) *To consider candidates/applicants and select/recommend individuals for awards; and,*
- e) *To consider such other related matters as may from time to time be referred to the Committee.*

Motion carried

Moved (O'Flanagan/Marasco): that Senate approve the following changes to the General Regulations on Scholarships, Awards, and Bursaries as follows:

From:

- 3. *Unless otherwise stated, scholarships and awards are tenable only at Algoma University, and only if the candidate maintains an enrolment status appropriate with the award. For most scholarships, this means retaining a course load of 30 credits over two consecutive terms of fall/winter study.*

To:

- 3. *Unless otherwise stated, scholarships and awards are tenable only at Algoma University, and only if the candidate maintains an enrolment status appropriate with the award. For most scholarships, this means retaining a course load of 30 credits over two consecutive terms of fall/winter study. To qualify for a renewable scholarship, students in their graduating year must maintain a minimum course load of 24 credits over two consecutive terms of fall/winter study. This consideration is only given to students holding a renewable scholarship and who will meet the graduation requirements that academic year.*

Marasco spoke to the motion allowing fourth year students to be eligible and continue with the returning scholarship with a reduced course load.

Motion carried.

Moved (Broad/Reed-Elder): that Senate approve the following change to the Scholarship Appeals Policy as follows:

From:

1. *Student must fully complete and sign a “Scholarship/Bursary Appeal Form” and “Consent to Release Information Form” and submit the respective documents to the Scholarships and Awards Officer.*

To:

2. *Students must complete and sign a ‘Scholarship/Bursary Appeal Form’ and ‘Consent to Release Information Form’ and submit the respective documents to the Scholarship and Awards Officer within the academic year in question.*

Motion carried.

13.05.04.04 Senate Adjunct Professors

Moved (Foote /Reed-Elder): that the motion to approve Senate Adjuncts as submitted by the Department of Fine Arts be tabled to the next meeting of Senate.

Motion carried.

13.05.05 INFORMATION ITEMS (reports of committees)

- 13.05.05.01 OSAP eligibility
- 13.05.05.02 Indigenous Learning Committee – written report
- 13.05.05.03 Scholarship Committee – written report
- 13.05.05.04 Academic Planning and Priorities Committee – written report
- 13.05.05.05 Academic Standards and Teaching and Learning Committee – written report
- 13.05.05.06 Animal Care Committee
- 13.05.05.07 Appeals Committee – written report
- 13.05.05.08 Curriculum Committee – written report
- 13.05.05.09 Research Ethics Board – written report
- 13.05.05.10 Academic and Technical Support Committee – written report
- 13.05.05.11 Student Support and Services Committee – written report
- 13.05.05.12 Board- Senate Liaison Committee
- 13.05.05.13 Academic Regulations and Petitions Committee – written report
- 13.05.05.14 Record Keeping Guidelines

13.05.06 STANDING REPORTS

13.05.06.01 Board of Governors Representative

Galotta submitted a written report.

13.05.06.02 Dean

The Dean submitted a written report.

13.05.06.03 VPAR

The VPAR suggested that additional information was in the APPCOM report to Senate.

13.05.06.04 President

The President's report was made available online.

13.05.07 DISCUSSION AND QUESTION PERIOD

None.

13.05.08 OTHER BUSINESS/NEW BUSINESS

None.

13.05.09 ADJOURNMENT

Moved (Brodbeck/Johnston): that Senate adjourn.

Motion carried. (Senate adjourned at 2:15pm).