

Outside Professional Activity - Declaration

FOR THE ACADEMIC YEAR _____

Instructions: In accordance with Article 6:06(c), declaration of outside professional activity must be filed each year by faculty. The declaration of outside professional activity consists of a general description of the business, agency, organization, group, or individual(s) for which service was/will be performed, a description of the type of service performed during the period of the academic appointment, a description of the role the faculty member assumed for an outside business, agency, organization, group, or individual(s), and the number of days spent in each activity during the academic year.

This declaration is to be appended to the Annual Report. Please complete all relevant sections of the declaration below.

Name _____

Department _____

Did you engage in any professional activity other than that of teaching/research at Algoma U?
Yes ___ No ___.

If you answered Yes, please answer questions 1 through 6. If you answered No, please skip to the bottom of this form - sign and date your form and return it to the Office of the Dean.

For each outside professional activity in which you engage or in which you have a financial interest, answer the following questions. You may attach separate sheets, if necessary.

1. General description of the business/agency/organization/group/individual:

2. Activities/products/services of entity described in 1 above: _____

3. Nature of your relationship to entity named in 1 above (check all that apply):

Owner

Consultant

Stockholder/partnership interest

Board member

Equity/royalty interest

Salaried employee

Other, please explain: _____

4. Beginning/ending month/year you could be involved in this activity: _____

5. Estimated number of days involvement during academic or fiscal-year appointment: _____

6. Do you wish to take a full- or part-time leave while engaged in this activity? _____

Approval granted through academic year ending June 30, _____

Request denied

Faculty Member Signature

Date

Dean

Date