

**Algoma University Animal Care Committee (AUACC)  
Animal Use Protocol Form**

Project Title: \_\_\_\_\_

Principle Investigator: \_\_\_\_\_

Department affiliation: \_\_\_\_\_

Contact information: \_\_\_\_\_

Proposed start date \_\_\_\_\_, Proposed end date \_\_\_\_\_

Other personnel who will handle animals: \_\_\_\_\_

Name, qualifications/training of personnel:

Name	Qualifications/Relevant Training	Training provided by:

1. Descriptive keywords or brief protocol description, as defined in the CCAC *Animal Use Data Form* ([http://www.ccac.ca/en/CCAC\\_Programs/Assessment/AUDFen.htm](http://www.ccac.ca/en/CCAC_Programs/Assessment/AUDFen.htm));
  
2. For research or testing projects, funding source(s) and status of funding approval;

3. For research projects, an indication of whether the project has received peer review for scientific merit (*“Proposals associated with competitive funding applications to agencies with adequate peer review processes generally do not require review for scientific merit by the ACC. The requirement for scientific merit should normally be satisfied if the application is funded”*, CCAC guidelines on: animal use protocol review (1997), p. 2, [http://www.ccac.ca/en/CCAC\\_Programs/Guidelines\\_Policies/GDLINES/PROTOCOL/g\\_protocol.pdf](http://www.ccac.ca/en/CCAC_Programs/Guidelines_Policies/GDLINES/PROTOCOL/g_protocol.pdf));
4. For teaching programs, a course number and an indication of pedagogical merit;
5. For testing projects, an indication that the testing has been planned according to the most current regulatory guidelines, and that the planned animal use does not exceed the requirements of the regulatory authorities; if it does, justification for the additional animal use must be provided;
6. Lay summary;
7. An indication of the use of biohazardous, infectious, biological, or chemical or radioactive agents in living animals; and, if so, an indication of institutional approval of this use;

8. Category(ies) of invasiveness as defined in the CCAC Guide and *Purpose of Animal Use* (PAU) as defined in the CCAC *Animal Use Data Form*;

9. An indication of whether the study is acute or chronic;

10. Species and numbers of animals to be used and justification thereof;

Species	Number	Justification

11. A description of possible replacement, refinement and/or reduction alternatives, and justification if these are not to be employed, or a description of the applicant's efforts to find such alternatives;

12. Anesthesia and analgesia, including dosages and methods of use; justification for not using anesthesia or analgesia, if relevant;

13. A description detailing the procedures that are carried out on the animals;

14. A description of the endpoint(s) of the experimentation, selected according to the CCAC *guidelines on: choosing an appropriate endpoint in experiments using animals for research, teaching and testing, 1998*;
  
15. A description of capture, restraint, transportation and/or housing of animals used in field studies, as well as any other information pertinent to field studies, such as capture of non-target species and potential injuries or mortality during capture or transportation, if relevant;
  
16. The method of euthanasia, if used; justification for any physical euthanasia methods, or for any methods that deviate from those described in the CCAC *Guide* or the *Report of the AVMA Panel on Euthanasia, 1993*;
  
17. A description of how the animals will be disposed of if they are not to be euthanized;
  
18. Any other information considered important or necessary and pertinent, including information or results derived from any relevant previous protocols.