

Senate Executive Committee (senex@algomau.ca)

- a) To prepare the agenda for Senate meetings;
- b) To ensure that the recommendations of Senate committees are brought to Senate for action;
- c) Oversee activities of Senate Committees and ensure that they are executing their responsibilities;
- d) To advise Senate on matters which Senate refers to it;
- e) To act as a Nominating Committee for Senate committees and appointments.
- f) The Committee shall be responsible for recommending to Senate no later than at the April meeting a slate of candidates for all committees of Senate and for Speaker, Alternate Speaker, Secretary and Alternate Secretary of Senate.
- g) To consider and recommend to Senate, and to maintain a pool of approved candidates for, the awarding of honorary degrees;
- h) To plan, organize, and support the conduct of Convocations for the awarding of degrees, installation of Presidents, and such other public affairs as may properly be the business of Senate; and
- i) To facilitate the formation of the Decanal Review/Search Committee.

Scholarship Committee (scholar@algomau.ca)

- a) To consider and recommend on policy matters relating to scholarships, bursaries, prizes and medals awarded by the University;
- b) To recommend the terms and conditions under which all scholarships, bursaries, prizes and medals are awarded;
- c) To review proposals for all new awards and recommend on their acceptance;
- d) To consider candidates/applicants and select/recommend individuals for awards; and,
- e) To consider such other related matters as may from time to time be referred to the Committee.

Student Support and Services Committee (acsupport@algomau.ca)

- a) To review the policies, needs and services that concern students with special needs and/or disabilities and the writing laboratory, the bookstore, co-operative education, students advising, and other student services, and to make recommendations and provide advice concerning improvements where appropriate to the VP Administration, other officers of the university and to Senate;
- b) To deal with such other matters as may be assigned from time to time by Senate.

Academic and Technical Support Committee (actech@algomau.ca)

- a) To review of policies, needs, and services that concern the library in its role in providing teaching and learning support for faculty and students and to make recommendations and provide advice concerning improvements where appropriate to the University Librarian, VP Administration, other officers of university, and to Senate;
- b) To review of policies, needs and services in matters that concern academic technology and infrastructure (where infrastructure includes both physical and human resources in academic support areas) and to make recommendations and provide advice concerning improvements where appropriate to the Director of Information Technology Services, VP Administration, other officers of university, and to Senate.

- c) To deal with such other matters as may be assigned from time to time by Senate.

Academic Standards and Teaching and Learning Committee (acstand@algomau.ca)

- a) To consider and report to Senate on matters relating to Academic Standards and Practices;
- b) To collate and report on information on grade distributions;
- c) To recommend guidelines on class caps and sectioning levels;
- d) To provide guidelines on professional development opportunities;
- e) To organize professional development activities on campus;
- f) To address the issues that arise regarding the quality of faculty prepared custom course materials sold to students; and
- g) To review non-credit courses that may impact on the academic programming.

Animal Care Committee (ancare@algomau.ca)

- a) Follow the recommended Canadian Council on Animal Care (CCAC) Terms of Reference and Guidelines for Animal Care Committees;
- b) Ensure that all research projects and teaching programmes which involve animals are reviewed and approved prior to their commencement, with particular emphasis on the “Ethics of Animal Experimentation”;
- c) Ensure that all animal care and experimentation is conducted within the guidelines of the CCAC Guide to the Use of Experimental Animals, and the Ontario Animals for Research Act;
- d) Ensure the adequate and humane care of animals by regular inspection of animal facilities including caging, feeding and bedding;
- e) Maintain committee files and materials in the Dean’s office;
- f) Undertake site visits of all animal care facilities and experimental laboratories under its jurisdiction from time to time, but at least once each year;
- g) Ensure that veterinary assistance is available in case of sickness;
- h) Ensure the establishment of procedures so that:
 - i. Unnecessary pain is avoided;
 - ii. Anaesthesia and analgesia are properly and effectively used where indicated;
 - iii. Painful studies requiring exemption from the use of either anaesthesia or analgesia are subject to particular scrutiny, not only prior to approval but during the experiment, post-operative care commensurate with current veterinary concepts is provided, euthanasia is humanely conducted;
- i) Ensure the provision of adequate security for animals and research facilities;
- j) Hold meetings at least twice yearly, and more frequently as required;
- k) Establish policies which will provide for a system of animal care that will meet the needs of the institution; and
- l) Review its terms of reference as necessary.

Appeals Committee (appeals@algomau.ca)

- a) To consider student appeals with respect to grades, including examinations, term assignments and tests, academic dishonesty, and the general conduct of the course involved as it affects grades.

Curriculum Committee (curcom@algonau.ca)

- a) To recommend an academic programme on a term-by-term basis to Senate; indicating priorities to be considered if budgetary restraints are to be applied;
- b) To make recommendations to Senate on proposed course and programme changes;
- c) To review and encourage the inclusion of cross-cultural course content and pedagogy in the curriculum;
- d) To consider and make recommendations to Senate on such matters as may be referred to it; and
- e) To approve all proposals to develop distance education courses, and to approve delivery methods of each course prepared, in accordance with the Faculty Fulltime Collective Agreement.

Research Ethics Board (REB) (ethics@algonau.ca)

- a) To serve as the Research Ethics Board (REB) for vetting research involving human subjects, under Senate's 'A Research Ethics Policy for Algoma University'; and
- b) Maintain committee files in the Dean's office.

Academic Support Committee (acsupport@algonau.ca)

- a) To report to Senate on matters related to academic support, including, but not limited to: support of course delivery modes, the library, academic computing, writing lab, special needs, and academic space.
- b) To provide a channel of communication enabling members of Senate and Board to be informed of the current and anticipated activities of the other

Senate-Board Liaison Committee

- a) To foster the co-ordination of activities of the Senate and Board on issues in which their interests overlap or articulate; and
- b) To provide a channel for formal or informal advice from Board/Senate to the other.

Senate-Academic Regulations and Petitions Committee (ARP) (arp@algonau.ca)

- a) The committee shall recommend candidates to Senate for the conferring of degrees, diplomas and certificates;
- b) To make exceptional admission decisions including petitions for admission (i.e., lacking admission requirements), re-admission, and substitution of credit;
- c) To advise on admission policies and practices of the University;
- d) To advise with respect to transferability of credits from other educational institutions.
- e) To consider and make recommendations to Senate on such matters as may be referred to it.

Academic Planning and Priorities Committee (appcom@algonau.ca)

- a) To prepare for Senate consideration at its September meeting a five-year academic plan, taking into consideration the overall Academic goals of the University, financial and enrolment statistics, programme quality, and internal and external trends. This plan will identify programmes for expansion, continuation, and contraction. The Committee will reasonably ensure that appropriate consultation occurs with all constituents of the University community;
- b) To advise the President on the construction and content of the Strategic Plan;
- c) To conduct an ongoing internal/external review of the academic programmes of the University;
- d) To advise on funding levels to support academic activities and related service functions, within the context of the overall institutional budget;
- e) To recommend new faculty hiring;
- f) To consider and make recommendations to Senate on such matters as may be referred to it.